


<p>Personal Zoom meetings (instead of office hours): by appointment</p> <p>Email me to set it up: dkuzmano@uwsp.edu</p>	<p>English 101: Academic Reading and Writing Spring 2024 Sections 3 & 4</p> <p>100% Online (asynchronous) Dr. Dejan Kuzmanovic</p>	
--	--	---

COURSE DESCRIPTION

This is an intensive writing course aiming to prepare you for reading, writing, and exchanging ideas at a college level. Every week you will read short texts, view PowerPoint presentations and videos, and complete various tasks (quizzes, discussion posts, writing exercises, peer reviews). These weekly activities will help you develop the reading, writing, and critical thinking skills you will need not only in this course, but also in many other courses you will take in the future.

You must participate in class activities in Canvas on a regular basis every week. Log in to the course at least every other day so you can keep up with the schedule of assignments.

Every Friday I will publish in Canvas the materials and assignments for the following week, as a courtesy to those students who want or need to work over the weekend, but that is not required. Minor assignments (quizzes or discussion posts) will be due usually on Tuesdays and Thursdays. Major assignments will be due on Saturdays, though you are welcome to turn them in earlier.

REQUIREMENTS & GRADING

- | | |
|------------------------|----------------------------------|
| • Unit 1 (weeks 1-5) | 300 points = 30% of course grade |
| • Unit 2 (weeks 6-10) | 300 points = 30% of course grade |
| • Unit 3 (weeks 11-15) | 300 points = 30% of course grade |
| • Final Projects | 100 points = 10% of course grade |

Each unit will end with a major essay worth 180 points. That will be preceded by a plan/outline and a draft for the essay (30 points) and several quizzes and discussions (5-10 points each).

A = 940-1000 points	C = 740-769 points
A- = 900-939 points	C- = 700-739 points
B+ = 870-899 points	D+ = 670-699 points
B = 840-869 points	D = 640-669 points
B- = 800-839 points	D- = 610-639
C+ = 770-799 points	F = 0-609 points

You will get 0 points for any uncompleted assignment, so avoid missing too many of them. You must turn in all three major essays, at the end of each unit, in order to pass the course.

If you are concerned about participation, meeting deadlines, or completing assignments, please contact me. I will allow extensions and makeup work, when possible, if you keep me informed, but if you disappear for multiple weeks without a word, I may not be able to help you catch up.

ATTENDANCE

Your attendance consists of completing weekly tasks in Canvas on a regular basis every week. **A student who is inactive in Canvas for more than a week may be asked to drop the class.**

You will know what needs to be done at least a week in advance. Plan your class work so it does not clash with other obligations. Try to complete assignments before the day when they are due.

If there is a justifiable reason for missing multiple activities (for example, if you fall ill or must quarantine because of COVID), keep me informed and I will help you catch up. You can expect flexibility and understanding on my part as long as you are honest and forthcoming with me.

LEARNING OUTCOMES

This course satisfies the GEP Written Communication Requirement. Upon the completion of this course, you should be able to:

- Compose an articulate, thoughtful, grammatically correct, and logically organized piece of writing with ideas, evidence, and information suitable to the topic, purpose, and audience.
- Recognize and correct common grammatical errors and stylistic problems.
- Apply your understanding of elements that shape successful writing to critique and improve your own writing and the writing of others through effective and useful feedback.

REQUIRED READINGS/VIEWINGS

All required readings and viewings will be electronically available in Canvas. However, many readings come from this textbook (available as rental), so you might want to obtain a hard copy: Kirszner & Mandell, *Patterns for College Writing*, 15th ed., Bedford/St. Martin's, 2021.

I recommend you buy *Rules for Writers* (any edition), a user-friendly grammar/style handbook, which can help you throughout college. There will be no assigned readings from it in this course; however, it contains useful information to assist you in developing your writing skills.

WRITING ASSIGNMENTS: You will receive specific guidelines and the grading rubric for individual assignments, but these instructions apply to all essays, unless otherwise specified.

- Essays should have one-inch margins and use the 12-point Calibri or Times New Roman font. Do not use **bold**, *italicized*, or any excessively large font.
- Double-space all essays and insert page numbers.
- Page one should contain your name, course number, and the date in the left upper corner. (This information should be only on the first page, not in the header of each page.)
- All essays should have creative and informative titles, centered just above the beginning of the text. There is no need to create a separate title page.
- Proofread each essay with care to remove any obvious errors and typos.
- Any essay that does not meet the required minimum length will receive a failing grade.

Late work and extensions:

- For each day an essay is late, the grade will be lowered to the grade below (ex: B+ to B).
- One weeklong penalty-free extension in the semester is allowed if you ask in advance.

FINAL PROJECTS

You will receive detailed guidelines several weeks in advance. You will complete **two tasks**: 1) Take an exam based on correcting grammatical and stylistic problems covered during the semester; 2) Produce a job/internship application letter showing your ability to write in a clear, precise, engaging, persuasive, and grammatically correct manner.

WEEKLY TASKS

You can earn many points by completing simple tasks (mostly quizzes and discussion posts) throughout the semester. This is an excellent way to raise your overall course grade above the grades received on major essays. Also, these tasks will help you do well on the major essays.

All assignments must be completed by the deadline specified in Canvas. I might allow some makeup work, when justified, but missing multiple deadlines will mean losing points. However, since missing an occasional quiz or discussion could happen to anyone, all students will receive **5 extra points in each unit** (for a total of 15 points) to compensate for 1-2 missed assignments.

ACADEMIC RESPONSIBILITIES AND RIGHTS

Being a Pointer entails certain rights and responsibilities. You should be familiar with the UWSP policies regarding student conduct: <https://www.uwsp.edu/dos/Pages/Student-Conduct.aspx>.

Plagiarism, cheating, and other forms of academic misconduct are serious violations. Read about academic integrity: <https://www.uwsp.edu/dos/Documents/AcademicIntegrityBrochure.pdf>
If unsure whether certain actions are appropriate or not, please feel free to talk to me about it.

You have the right to be free from physical or verbal harassment: Bullying is unacceptable. Be aware of the policies regarding sexual assault and incidents of bias or hate, and how to report them (<https://www.uwsp.edu/dos/Pages/Bias-Hate-Incident.aspx>). You can report (anonymously if you prefer) any incident of interpersonal violence or bias-based hateful behavior.

Students with documented disabilities have a right to appropriate accommodations. If you are in that situation, please contact UWSP Disability Resource Center to complete necessary paperwork: drc@uwsp.edu or visit <https://www.uwsp.edu/disability-resource-center>.

Copyright Note: All lecture materials and recordings are protected intellectual property. Students may use them only for the purpose of participating in this course. Copying or sharing lecture materials and recordings outside of class, including posting them on the internet or selling them to commercial entities is illegal copyright infringement and a violation of UWSP policies.

WRITING CENTER: You can get feedback from advanced UWSP students trained to discuss any type of writing at any stage of the process: brainstorming, outlining, drafting, or revising. They work with both experienced and struggling writers since everyone benefits from feedback.

- The Writing Center is located in CCC 234 (tlctutor@uwsp.edu; 715-346-3568).
- Their services are available online. You can email them your essay for feedback.
- They can assist you at any stage of the writing process (outlining, drafting, revising).
- For more info, see <https://www.uwsp.edu/tlc/Pages/writing-center.aspx>.

TENTATIVE DEADLINES FOR MAJOR ASSIGNMENTS

Required readings, viewings, and all weekly assignments will be listed in Canvas.

These deadlines may change. Always check Canvas for the most up-to-date information.

Only students who submit their own plan/draft may participate in peer reviews.

All students may have a penalty-free 48-hour extension on the final version of each essay.

Unit 1

Feb. 13	Narrative Plan (30 points)
Feb. 15	Narrative Plan Peer Review (10 points)
Feb. 20	Narrative Draft (10 points if the draft is full length & not too rough)
Feb. 22	Narrative Draft Peer Review (10 points)
Feb. 24	Narrative Essay (180 points)

Unit 2

Mar. 28	Comparison Plan (30 points)
Mar. 30	Comparison Plan Peer Review (10 points)
Apr. 2	Comparison Draft (10 points if the draft is full length & not too rough)
Apr. 4	Comparison Draft Peer Review (10 points)
Apr. 6	Comparison Essay (180 points)

Unit 3

Apr. 23	Definition Plan (30 points)
Apr. 25	Definition Plan Peer Review (10 points)
Apr. 30	Definition Draft (10 points if the draft is full length & not too rough)
May 2	Definition Draft Peer Review (10 points)
May 4	Definition Essay (180 points)

Final Projects

May 14	Exam (50 points)
May 17	Job/Internship Letter (50 points)

FINAL THOUGHTS

Be smart: Do not approach this course as a chore, but as an opportunity to expand your thinking and hone the skills you will need throughout college. **The course will be what you make of it.** I will support and facilitate your learning, but you are the agent of your own education. Make the writing assignments a genuine exploration of your experiences, your opinions, yourself.

Whether in a classroom or online, a college course must be a safe space for all students.

Showing respect for every individual – regardless of their age, sex, race, ethnicity, religious or political opinions, gender identity, sexual orientation, and other forms of difference – is essential for everyone’s success and wellbeing. The Golden Rule: treat others as you expect to be treated.